



## BOARD OF COUNTY COMMISSIONER'S

### MINUTES

MONDAY, MAY 14, 2018

Commissioner Darry Stacy led in **Prayer and Pledge of Allegiance**.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 14th day of May 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman  
Rod Cleveland, Vice-Chairman  
Harold Haralson, Member  
Tammy Belinson, Secretary

**Others present were:** Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Douglas Warr, Susan Burr, John Roberts, Daniel Thatcher, Leann Clements, Alison Vinson, Bryan Jenkins, Brenda Hill, Melinda Duke, Susan Reese, Laurie Beth Marshall, Laura Smith, Kathy Singer, Tony Terrell, Sheriff Todd Gibson, Undersheriff Blake Green, Chief of Operations Jose Chavez, Teresa Loving, Linda Stinnett and Carm Harvey.

After the reading of the minutes of the Regular Meeting of May 7, 2018 and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**.

Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

#### **A. Bid Openings:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #COM-1849** – Multiple year agreement for preventative maintenance of six (6) Hydraulic Elevators and one (1) Rotary Elevator for Cleveland County.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>			
List of Individual Bidders			
	Thyssenkrupp Elevator Corporation	Oracle Elevator Co.	
BID: #COM-1849			
DEPT: COMMISSIONER'S			
DATE OPENED: 5-14-18			
	1	2	
<b>List of Individual Items</b>			<b>Awarded To:</b>
Multiple year agreement for preventative maintenance of six (6) Hydraulic Elevators and one (1) Rotary Elevator for Cleveland County. Bid term is effective from July 1, 2018 thru June 30, 2019. The agreement will be renewable, upon mutual consent and approval of the Board of County Commissioners on an annual basis from July 1st through June 30th			Tabled on 5-14-18
<b>Annual Maintenance Total:</b>	\$16,800.00	\$11,340.00	
<b>Hour rate, per person \$:</b>	\$240.00/hr	\$245.00	
Hour rate, per person, for other maintenance and repair work not specifically included in the bid specifications during regular working hours.			
<b>Repair Parts Discount %:</b>	20%	20%	
Repair parts discount from published list price for parts not specifically included in the specifications.			
<b>Exceptions:</b>	Please see the included document titled "Amendment #1"	See Attached	
<b>Contact Information:</b>			
<b>Contact Person:</b>	Erin Shurley	John Suarez	
<b>Title:</b>	Service Sales Account Manager	Business Development Manager	
<b>Address:</b>	4100 Will Rogers Pkwy, Ste. 200, OKC, OK 73108	101 Park Avenue, Ste.1300, PMB 13080 Oklahoma City, OK 73102	
<b>Telephone Number:</b>	405-464-7144	214-837-2099	
<b>Fax Number:</b>	666-558-8568		
<b>NON-COLLUSION AFFIDAVIT: PA-102(1982)</b>	YES	YES	

**B. Items of Business:**

1. Presentation was made by Teresa Loving and Linda Stinnett on the Pre-Trial Program.

Chairman Darry Stacy said that the following Items, No. 2 through No. 18, are **Consent Items** and are routine in nature: Rod Cleveland moved to **approve** the Consent Items. Harold Haralson seconded the motion:

2. **Standard Service Agreement Renewal** between the Cleveland County Clerk’s Office and R.K. Black, Inc. for the period July 1, 2018 through June 30, 2019. Total Care maintenance for Source Tech 9620 printer is \$82.17 per quarter and includes 4,500 prints per quarter with an overage charge of \$.01826062 and includes all parts, labor, toner, and internal consumables. Paper is excluded.
3. **Standard Service Agreement Renewal** between Cleveland County Clerk’s Office and OneSource Managed Services for the period July 1, 2018 through June 30, 2019. Maintenance of 2 HP 602X Printers, ID#41316 & ID#41317. The base rate is \$.0187 per print billed monthly or quarterly.
4. **Standard Service Agreement Renewal** between Cleveland County Clerk’s Office and Underground Vaults & Storage for the period July 1, 2018 through June 30, 2019. Storage Lease Agreement includes economy archives hard copy/x-rays at a rate of \$3.00 per cubic foot per year and environmentally controlled vault storage for electronic media/micrographics at a rate of \$37.50 per cubic foot per year.
5. **Service Agreement** between Cleveland County Sheriff’s Department and Absolute Data Shredding for placement of two (2) consoles at the Detention Center and two (2) consoles at Headquarters in the amount of \$40.00 per location, per service (1 time every four (4) weeks) for the period July 1, 2018 through June 30, 2019.
6. **Maintenance and Support Agreement** between Cleveland County Sheriff’s Department and MorphoTrak to provide software support to LiveScan equipment located at the F.DeWayne Beggs Detention Center for the period July 1, 2018 through June 30, 2019 in the amount \$5,002.00.
7. **Renewal of Agreement** between Cleveland County Sheriff’s Department and Leads Online for electronic search database annual subscription in the amount of \$2,988.00 during the period July 1, 2018 through June 30, 2019.
8. **Service Agreement** between Cleveland County Sheriff’s Department and City Grease Trap Service to pump out and dispose of material in one (1) one large and three (3) small traps quarterly at the Cleveland County Detention Center in the amount of \$5000.00 for the period July 1, 2018 through June 30, 2019.
9. **Contract Renewal** between The Board of Cleveland County Commissioners and Eureka Water Company for the period July 1, 2018 through June 30, 2019 to purchase 5 gallon bottled water for the Commissioner’s Office in the amount of \$6.20 each.
10. **Contract Renewal** between The Board of Cleveland County Commissioners and Eureka Water Company for the period July 1, 2018 through June 30, 2019 to

purchase 5 gallon bottled water for the Wellness Center in the amount of \$6.20 each.

11. **Contract Renewal** between The Board of Cleveland County Commissioners on behalf of Cleveland County Building Maintenance and Eureka Water Company for the period July 1, 2018 through June 30, 2019 to purchase 5 gallon bottled water in the amount of \$6.20 each.
12. **Resolution** of the Board of County Commissioners of Cleveland County, State of Oklahoma Establishing the Nine-One-One Emergency Telephone Fee Rate for Calendar Year 2019.
13. **Receive Notice of Tort Claim** filed May 4, 2018 in the County Clerk’s Office by Heather Strohmeyer, Attorney at Law, representing Salomon Mbouombouo.
14. **Notice of Appointment** of Steve Stice as Requesting Officer for the Stop Violence Against Women Fund Accounts. The accounts are listed as follows: CSVAW1A, CSVAW2, CSVAW3, and Voucher Acct – Fund 167.
15. **Estimate** for repairs to Cleveland County District #1 Bomag (D346-12) from Yellowhouse Machinery Co.

**16. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**Dist. #1:**

18-4478-T2A	Yellowhouse Machinery Co.	\$ 18,000.00
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**Commissioner’s:**

18-4441-R2	Creek Co. Juvenile Justice Center	\$ 3,000.00
18-4445-R2	Dennis A. Dodd/Dodd’s Comp. Lawn Serv.	\$ 1,100.00
18-4456-R2	Hilborne & Weidman	\$ 5,000.00

**Emergency MGT:**

18-4429-X2	Bank of America	\$ 74.00
18-4444-X2	Copelin’s Office Center	\$ 300.00

**Fairgrounds:**

18-4361-FG2	Oklahoma Gas & Electric	\$ 3,000.00
18-4363-FG2	Oklahoma Gas & Electric	\$ 3,000.00
18-4364-FG2	Oklahoma Gas & Electric	\$ 1,000.00
18-4365-FG2	ATT	\$ 500.00

**Health Dept:**

18-4412-MD2	Treat’s Solutions, Inc.	\$ 1,200.00
18-4416-MD2	ATT	\$ 800.00

**Human Resources:**

18-4374-PR2	Oklahoma Copier Solutions	\$ 500.00
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**Sheriff Dept:**

18-4418-CFB2	Standley Systems LLC.	\$ 600.00
18-4469-CFBC2	Summit Food Service LLC.	\$48,000.00
18-4470-CFBRE2-300	Summit Food Service LLC	\$35,000.00
18-4471-CFBC2	Summit Food Service LLC	\$ 2,400.00

**17. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 17/18**

**General:**

18-0053-R2	18-0306-H2	18-3274-E2	18-3275-E2
18-3461-FC1			

**Highway:**

18-0213-T2A	18-0571-T2A	18-2475-T2A	18-2660-T2A
18-2707-T2A	18-2979-T2A	18-3387-T2A	18-3620-T2A
18-3749-T2A			

**Health:**

18-0151-MD2

**County Clerk Lien Fee:**

18-0489-CFF2

**Fairgrounds:**

18-0355-FG2	18-1082-FG2	18-1861-FG2
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**18. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:**

**FY 17/18**

a. General Fund	\$ 77,131.95
b. General P-Card Fund	\$ 204.94
c. Highway Fund	\$ 55,535.14
d. Health Fund	\$ 11,250.39
e. Sheriff Service Fee Fund	\$ 4,391.96
f. Sheriff Commissary Fund	\$ 4,108.40
g. Sheriff Courthouse Security Fund	\$ 476.95
h. Sheriff Revolving Fund	\$ 63,919.00
i. Treasurer Certification Fee Fund	\$ 3,326.79
j. County Clerk Preservation Fund	\$ 16,023.28
k. Juvenile Drug Court Revolving Fund	\$ 8,206.67
l. S.T.O.P. Violence Against Women Fund	\$ 2,552.80
m. Fairgrounds Fund	\$ 774.97

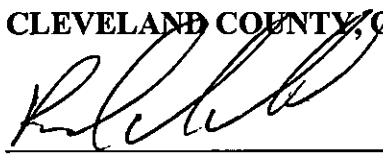
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

**END OF CONSENT**

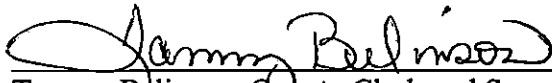
- C. No new business came before the Board for discussion.
- D. There were no Commissioner’s discussions regarding County Business, at this time.
- E. No Public comments were made.
- F. There being no further business to come before the Board, Harold Haralson moved, seconded by Rod Cleveland, that the meeting be adjourned at 1:06 P.M.  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

(Clerk’s Note: Agenda was posted on May 11, 2018 @ 10:41 A.M.)

**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Darry Stacy, Chairman      Rod Cleveland Vice Chairman

ATTEST:

  
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Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by:   
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Deputy County Clerk

